

Minutes from the 2<sup>nd</sup> ISKO C/US General Assembly held during NASKO-3 at Ryerson University on Thursday June 16, 2011

Members in attendance:

Thomas Dousa, Rebecca Green, Lynne Howarth, Michele Húdon, David Jank, Barbara Kwasnik, Kathryn La Barre, Aaron Loehrlein, Steven MacCall, Christine Marchese, Cristina Pattuelli, Richard Smiraglia, Joseph T. Tennis, Charles van den Heuvel, Sergey Zhrebchevsky,

- (1) Opening of the meeting at 5:00 pm
- (2) Richard P. Smiraglia is elected to chair the meeting. Christine Marchese is appointed to act as the recorder.

NOTE: [ Chris didn't get these – do you recall what they were? Discussion of awards for best paper, poster, student work).

- (3) Additions to the agenda approved unanimously
- (4) Minutes of the 2<sup>nd</sup> General Assembly with February 25<sup>th</sup> additions approved unanimously.

NOTE: [We should amend this to read something other than the 2<sup>nd</sup> assembly as Richard pointed out that we can only have assemblies at NASKO and this meeting was held at ISKO, in Rome).

- (5) Program report (Smiraglia) – 47 abstracts were reviewed for the symposium. Nicolas George resigned from the position of Program Officer last Thursday, after doing an immense amount of work over the last two years. The committee thanks him for his contributions.
  - a. KO – the top 4 papers from the symposium has gone to the printer, and will be available online July 15<sup>th</sup>. The journal is online, and on schedule.
  - b. Our impact factor had been low, and it was discovered that ISI had not been indexing the journal. It was because they did not have access to the journal. R. P. Smiraglia has taken steps to grant them access and remedy the situation. Reviewers are being reminded to pay particular attention to the works being cited in papers that are recommended for acceptance. They should be citing from our domain.
  - c. EBSCO – for online access to KO. There is an issue, which is being worked n.

- (6) Treasurer's report: (Dousa) – A handout was provided with the information to be discussed. An increase in membership has been seen, which will be added to after today's conference registration. The North American Chapter has also seen an increase in all member categories, We recognized out honorary members: Nancy Williamson is an honorary member with the new addition of Clare Beghtol for the coming years. Membership demographics were discussed in detail. The financial outlook for the chapter is currently positive. ISKO-C/US has now been officially incorporated in the United States as a not for profit organization. The wire transfer fees are for submitting dues to the secretary general of ISKO. Additional payments to be made

include our web hosting and domain fees. Discussion followed regarding prepayment of fees to HostGator and Dynadot for a three-year time span. Prepayment will afford a cost savings. Motion made, seconded, and approved unanimously to pay the three-year fee in advance.

- a. Chapters are allowed to remit 80% of dues collected to ISKO, and keep 20% for the chapter. To date, we have been submitting 100%. Discussion followed regarding submitting 80% of dues collected in the future, instead of the current 100%. Motion to send 80%. Seconded. Approved unanimously. In addition, suggestions were made regarding the potential uses of the 20% of dues collected that the chapter would keep.
- b. Tax exempt status (as a 501.c.3) – there is a \$400 nonrefundable application fee, and a very intricate form that will need to be filled out to apply. Discussion followed regarding the pros and cons of filing for tax exempt status and the need to hire someone to fill out and file the form for us. Motion: do a calculation each year to figure out if filing for the 501.c.3 exemption will be worth it for the chapter. Motion withdrawn after discussion. New motion: If the cost is no more than \$600 to file the application (including the \$400 application fee), the application should be made. Seconded. Approved unanimously.

(7) President's report: (La Barre) – KO delivery issues have been resolved.

- a. Social Media – FB/Twitter/LibraryThing – a Blog? or Wiki? Interest has been expressed. Should there be an appointed position for social media? Motion: Create an appointed position for a webmaster/social media coordinator. Seconded. Discussion. Vote: Approved unanimously.
- b. D List was offline for 18 months, causing many to question if we should be depositing on D list at all. J. Tennis discussed ACRO (Advances in Classification Research Online), which he currently manages. SIG CR is being placed there, all in one place. It is open access software, OJC, OCS, Dublin Core ready, as well as Google Scholar ready. Motion: Place our proceedings in ACRO. Discussion ensued. Called to a vote. Seconded. Approved unanimously. Motion: Do we wish to explore with the authors of the two previous proceedings if they will allow their work to be placed in ACRO as well? Called to a vote. Seconded. Approved unanimously.
- c. Where do we go with NASKO next? The possibility of student sections was discussed and a report was given by A. Loehrlein. The ISKO Executive committee advises that it must be called a student section, not a student chapter.

(8) Loehrlein (UBC) discussed the student interest and read a potential description of the student section at UBC. Students at UBC would like to meet in the fall to discuss the opportunity and potential. No funding will be required of ISKO-C/US. A letter will be drafted and sent to the membership for review granting UBC permission to create the first student section. Motion: Send a letter to UBC. Seconded. Vote: Approved unanimously.

- (9) Election of Chapter President: President: Kathryn La Barre (accepted). Voted. Approved unanimously.
- (10) Election of Chapter Treasurer: Thomas Dousa (accepted) Voted. Approved unanimously.
- (11) Election of Program Officer: Cristina Pattuelli (accepted) Voted. Approved unanimously.
- (12) Preliminary discussion of plans for NASKO 4. The venue for NASKO 4 will be UWM (Milwaukee, Wisconsin, USA). Dates: to be discussed. The program chair (Pattuelli) will conduct a survey of the membership regarding possible programs.
- (13) Other business: Consider awards for presentations during NASKO 4. Discussion to take place over the coming months regarding types of awards and so forth. Please look for a preliminary survey to complete.
- a. Presentation length for NASKO 4 – consider allotting more time for certain topics or types of submissions. This can be included in the next call for papers.
  - b. The length of the conference, and possibility of a half-day workshop, can also be considered for the next symposium. The possibility of an “unconference” or roundtables was also introduced.

Barbara Kwasnik is running for President of ASIS&T. If you are a member, she would appreciate your support. One of her platforms includes sister organization links for ASIS&T.

Meeting adjourned at 6:55 pm.

Respectfully submitted,

Christine Marchese

Acting as recorder for the 2<sup>rd</sup> General Assembly of ISKO-C/US June 16, 2011